

DATE: April 24, 2014

TO: SUD Provider Network

FROM: BPA SUD Operations

SUBJECT: Fiscal Year 2015 Authorizations for IDHW and IDOC Clients

The 2015 fiscal year will begin July 01, 2014. BPA would like the provider network to be aware of the following items:

- 1. Authorizations for all IDHW and IDOC funding populations, EXCEPT ATR, will be split between fiscal year 2014 and 2015 contracts in WITS. For example, if a 90 day, 408 units, outpatient authorization spans from 04/22/14-07/20/14 then you will see two authorizations in WITS. The first will span 04/22/14-06/30/14 with 320 units. The second will span 07/01/14-07/20/14 with 88 units.
- 2. <u>Assessment authorizations will end on 06/30/14</u>, as these are typically billed one time for up to 20 units. If a provider is unable to complete the assessment by 06/30/14 then a "Note to Authorizer" can be submitted to BPA in WITS to request the authorization be moved to begin 07/01/14.
- 3. Please do NOT accept authorizations in WITS beginning 07/01/14 before 07/01/14.

  Authorizations are "pending" until acceptance and then become "active". Active authorizations with no posted activity for 30 days will be closed automatically by WITS. Accepting the FY15 authorizations prior to 07/01/14 and then having them close will create an unnecessary process to reactivate the authorizations.
- 4. If you have already accepted the FY15 authorizations and need them to be reactivated, please submit a "Note to Authorizer" in WITS on the first date of posted activity on or after 07/01/14 to reactivate the authorization. If you are unable to submit a "Note to Authorizer" please call BPA for assistance.

If you have questions or need assistance please contact BPA 1-800-922-3406.